

KEVIN MOORE

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Additional information and recommendations at <http://www.linkedin.com/in/moorekevin>

Project Portfolio Manager \ PMO Manager

Expertise developing a process and methodology to manage a portfolio of 150+ projects valued at \$150M annually

Experience developing PMO and Governance offices including the methodology, process, templates, and metrics

PROFILE

Energetic PMO professional skilled at defining and executing the PPM processes, overseeing the governance of project execution and managing overall portfolio health, including financial, schedule and quality, reporting out frequent progress and risks to business and IT leadership and key company executives.

Demonstrated ability to provide strategy, vision and direction for IT Portfolio Management and New Product Development and Introduction, combined with the talent to embrace and facilitate change at the most senior levels.

Adept in quickly understanding and formulating a business group's strategic priorities and developing and executing aligned broad scale strategies to meet their specific needs.

Respected consensus builder adept at managing relationships and securing commitments from senior leadership, business unit stakeholders, outside vendors, and the global IT teams, skillfully balancing the need to deliver short-term business results with what is in the long-term best interest of the company.

Areas of Expertise

- IT Strategy and Planning
- Business Planning (ROI)
- Risk Management and Governance
- SAP RPM \ GRC \ Solution Manager
- Project and Program Management
- PMO set-up and Management
- PMBOK \ PRINCE2 methodologies
- Software Development Lifecycle
- Vendor Selection and Management
- Onsite/Offshore Delivery Management
- Systems Development
- Budgets and Forecasting
- Enterprise Systems
- Executive Presentations
- Team Selection and Management

MAJOR ACCOMPLISHMENTS

- Implemented SAP RPM (Resource and Portfolio Management tool), which decreased time spent on application support by 17%, freeing up approximately 190 people to focus on new development projects. The capitalization of these resources saved the IT organization \$6 million annually.
- Instrumental in creating an in-house, off-shore support organization to help reduce the cost of application support. This organization was deployed at 225 resources and enabled Colgate to reduce application support from 53% to 33% and transfer to lower cost regions.
- Featured Presenter on Project Portfolio Management and NPD at ASUG, Gartner and IIR Conferences.

CAREER PROGRESSION

INTERNATIONAL FLAVORS & FRAGRANCES INC., Union Beach, NJ 2009 to Present

Manufacturer of flavor & fragrance chemicals with \$2.3B in sales; IFF is the only Top 5 company based in the U.S.

Manager, Program Management Office

Responsible for creation and implementation of a centralized PMO through the development and formalization of standard IT Portfolio Management, Resource Management and Project Management processes, templates and tools.

- ❖ Developed PPM processes to identify, prioritize and manage projects and ensure the correct IT resources are aligned with these priorities, and a process and methodology to manage the portfolio of 150+ projects valued at over \$50M annually.
- ❖ Established a Project Management Office for the multinational IT Organization, including Project, Program and Portfolio governance including custom analytics to quantify results.

- ❖ Project Manager for implementation of PPM Solution (CA Clarity), and for multiple multi-platform projects simultaneously, generating cost savings of \$2M over 5 years.
- ❖ Developed a custom System Development Lifecycle based on PMBOK and PRINCE2 methodologies to be used for all IT projects.
- ❖ Developed training materials and conducted training for PPM tools and process, including competency and training program for Project Managers.
- ❖ Communicated with management, vendors, and internal departments to coordinate project execution within tight timeframes and budgets.

COLGATE-PALMOLIVE COMPANY, Morristown, NJ

1997 to 2009

Leading Consumer Products Company with \$13.6B in sales in over 200 countries world-wide

Project Portfolio Management Leader (2005 – 2009)

Established a centralized PMO for Colgate through the development of a standard SDLC Methodology (ASAP) and formalization of standard processes. Project Lead for implementation of SAP RPM (Portfolio Management Module), GRC (Governance Risk and Compliance Module) and Solution Manager which allowed for a better understanding of what projects needed to be completed, what resources are available, and the cost and time of the project and resources.

- ❖ Created the IT Governance Office for the multinational IT organization.
- ❖ Designed and developed tool to manage 400+ projects annually coordinating over 1000 resources globally.
- ❖ Managed the project development, design process, modifications, training and upgrades on major projects bringing them all in on-time and on-budget.
- ❖ Developed a custom System Development Lifecycle based on ASAP (Accelerated SAP) methodology to be used as a standard at Colgate.

Project Leader, eBusiness (2003 – 2005)

Responsible for supporting the Sales and Marketing organization to ensure consistent successful delivery of key IT projects.

- ❖ Lead designer and developer for external Knowledge Management site, built with an SAP Portal front end with custom HTML and Lotus Domino on the backend. This site allowed Colgate to communicate customer specific marketing information with global customers.
- ❖ Instrumental in creation of in-house, offshore support organization to help reduce the cost of application support. This organization is currently at 225 resources and enabled Colgate to reduce application support from 53% to 33% and transfer to lower cost regions.
- ❖ Analyst for global outsourcing program including development of metrics to judge efficiencies and savings of the initiative

Project Leader, Business Warehouse (1999 – 2003)

- ❖ Designer, Analyst, and Developer for the implementation of SAP Business Warehouse analysis reporting system. This project was the first global SAP BW implementation.

Business Analyst, Demand Chain (1997 – 1999)

- ❖ Developed first Customer Relations Management application for Sales and Marketing organization of U.S. Company.

TECHNOLOGY SOLUTIONS, INC., New York, NY

1995 to 1997

TSI was a public relations firm focusing on newly emerging technologies and technology firms

IT Manager

Responsible for the overall design, implementation and maintenance of the firm's computer and telecom systems serving three office locations and 130+ employees including a migration from QuickMail to Lotus Notes/Domino.

- ❖ In charge of all hardware & software recommendations, vendor selection, consultant relationships, network design and support, and all telecommunication system upgrades.

EDUCATION

Bachelor of Arts in History, Bates College - Lewiston, Maine, May 1993